



## Saint Mary's University 转学分指导

### 声明：

暑校课程审核已经开始，校园大使总结了审核课程的信息供大家参考，实际审核流程可能会因学院不同略有变化，请大家尽早审核课程，以免错过暑校申报时间。同学有最终的责任确认转学分政策，完成转学分流程。AUIA 只负责课程推广和学生活动等服务性工作，暑期课程教学及成绩单管理工作均由主办大学负责。因此，递交课程审核如需说明暑校名称，请按校区说明申请的是 xx 大学国际暑期学校，如国立台湾科技大学暑期学校等。

### 5 步转学分流程：

Step1 登陆官网 [www.auiaschool.com](http://www.auiaschool.com) 查看需要上的 AUIA 课程，下载课程描述及课程大纲。

Step2 下载 Letter of Permission (LOP) 并填写好表格。如果对应 SMU 课程部分不会填，可以去找 academic advisor 协助。

Step3 带着 LOP 和课程大纲去 Faculty Advising Office，告知要上暑校，将 AUIA 的课程 syllabus 给 advisor 评估是否可转学分。

Step3 得到确认的回复，保存好。

Step4 暑假去 AUIA 国际暑期学校上课，成绩达 C 或者 C 以上可以转学分。

Step5 课程结束后，成绩单会从 AUIA 举办暑期课程的大学直接寄送到圣玛丽大学。

### Mailing Address

Saint Mary's University,  
Systems & Records, 923 Robie Street, Halifax NS B3H 3C3

**更多转学分信息，请向校园大使或者 AUIA 国际暑期学校客服老师咨询**

**Email: [info@auiaschool.com](mailto:info@auiaschool.com)**

**Web: [www.auiaschool.com](http://www.auiaschool.com)**

**Office Tel : +86 (021) 3536-6018**

**Wechat Student Service: auiasummerprogram**



## 学校官网转学分政策：

### Taking Courses at Other Institutions

<http://www.smu.ca/academics/taking-courses-at-other-institutions.html>

Letters of Permission (LOP)

Take a class at another university while attending Saint Mary's

If you are a Saint Mary's student, you can request permission to take a class or classes at another university.

You will need a Letter of Permission (LOP) before you register or apply to another university.

Follow these steps! Start early as Letters of Permission take time.

Download the [Letter of Permission form](#)

Complete the form to indicate the classes you wish to take.

Your "Host Institution" is the university you wish to attend.

If you don't know the SMU equivalent, have your academic advisor complete this part. View our online transfer credit database for a list of popular equivalents.

Print the course descriptions or outlines for the classes you want to take.

Use descriptions from University websites and online calendars or

Check our transfer credit database online.

Visit your Faculty Advising Office to have your LOP and course descriptions approved.

Faculty of Arts: McNally Main 214B - [smarts@smu.ca](mailto:smarts@smu.ca) - 902-420-5437

Sobey School of Business: Sobey 252 - [sobey.bcomm@smu.ca](mailto:sobey.bcomm@smu.ca) - 902-420-5527

Faculty of Science: Atrium 301 - [advisor.science@smu.ca](mailto:advisor.science@smu.ca) - 902-420-5661

Bring your approved forms to the Service Centre.

Apply to the host institution as a Visiting Student. You will need your LOP.

Upon completion, order a transcript from the Host University and send direct to: Saint Mary's University, Systems & Records, 923 Robie Street, Halifax NS B3H 3C3.

Important notes for students taking Letter of Permission (LOP) classes

You must apply and register at the Host University

An approved LOP request does not guarantee admission to the host institution, nor does it guarantee a place in the class. You must apply and register according to the school's procedure.

Pay the Host University direct and on time

It is your responsibility to pay the host and Saint Mary's (if you are taking courses here) on time. Example: If you take one class at Dalhousie in September and four classes at Saint Mary's, pay Dalhousie for one class and Saint Mary's for four. Remember to check the due dates as not all universities' deadlines are the same.

Send a transcript to transfer the class back to Saint Mary's

After your class is finished and graded, order a transcript to be sent to: Saint Mary's University, Systems & Records, 923 Robie Street, Halifax NS B3H 3C3.

All grades (including failing grades) for classes completed on a Letter of Permission at Canadian universities will be recorded on your Saint Mary's transcript and included in GPA calculations. Grades for courses taken

**更多转学分信息，请向校园大使或者 AUIA 国际暑期学校客服老师咨询**

**Email: [info@auiaschool.com](mailto:info@auiaschool.com)**

**Web: [www.auiaschool.com](http://www.auiaschool.com)**

**Office Tel : +86 (021) 3536-6018**

**Wechat Student Service: auiasummerprogram**



outside Canada will show a grade of “TR” and are not included in your GPA.

Dean’s List: You will to complete an application form.

If you have a student loan or a scholarship, the Service Centre needs to know

If you are taking classes on a LOP, and you have received a student loan or a scholarship, provide the Service Centre [link] with proof of your registration at the host institution (timetable, invoice, etc.) so that we can process your loan or renew a scholarship.

## AUIA 课程对应课程

### 台北校区---国立台湾科技大学

AUIA 课程代码	AUIA 课程名称	课程代码
ACCT 111	Financial Accounting	
ACCT 112	Managerial Accounting	
ANTH 105	Introduction to Anthropology	
ART 101	History of Art: Prehistory to Postmodernism	
BIOL 101	Introduction to Biology	
CHEM 101	Introduction to Chemistry	
ECON 101	Principles of Microeconomics	
ECON 102	Principles of Macroeconomics	
ECON 302	Money, Banking and Financial Market	
ENG 101	English Literature	
ENG 102	Public Speaking	
ENG 104	College Writing	
ENG 105	Introduction to Film and Film Theory	
FIN 101	Introduction to Finance	
HIS 105	Introduction to American History	
HIS 120	Introduction to World History	POLI 2901
MATH 111	Calculus 1	
MATH 122	Calculus 2	
MATH 200	Linear Algebra and Differential Equations	
MATH 300	Multivariable Calculus	
PHIL 101	Introduction to Philosophy	PHIL 1306
PSY 101	Introduction to Psychology	
SOC 111	Introduction to Sociology	SOCI 1210

【说明】以上对应课程信息仅供参考，具体对应课程情况以每位学员自主审课结果为准。

更多转学分信息，请向校园大使或者 AUIA 国际暑期学校客服老师咨询

Email: [info@aiaschool.com](mailto:info@aiaschool.com)

Web: [www.aiaschool.com](http://www.aiaschool.com)

Office Tel : +86 (021) 3536-6018

Wechat Student Service:aiiasummerprogram



**首尔校区---韩国外国语大学**

AUIA 课程代码	AUIA 课程名称	课程代码
ACCT 111	Financial Accounting	
ACCT 112	Managerial Accounting	
ANTH 105	Introduction to Anthropology	
BUS 202	International Business	
BUS 203	Organizational Behavior	
ECON 101	Principles of Microeconomics	
ECON 102	Principles of Macroeconomics	
ECON 203	Business Statistics	
HIS 101	Introduction to Modern East Asian History	
HIS 102	Introduction to World History	POLI 2901
KORN 101	Introduction to Korean Language	
MKT 201	Principles of Marketing	
MKT 301	Consumer Behavior	
PHIL 101	Introduction to Philosophy	PHIL 1306
PHIL 201	Introduction to Ethics	
PSY 101	Introduction to Psychology	
RELG 101	Introduction to Religions	
SOC 111	Introduction to Sociology	SOCI 1210

【说明】以上对应课程信息仅供参考，具体对应课程情况以每位学员自主审课结果为准。

更多转学分信息，请向校园大使或者 AUIA 国际暑期学校客服老师咨询

Email: [info@aiaschool.com](mailto:info@aiaschool.com)

Web: [www.aiaschool.com](http://www.aiaschool.com)

Office Tel : +86 (021) 3536-6018

Wechat Student Service:aiasummerprogram



2017 年审核通过凭证：

**SAINT MARY'S UNIVERSITY** SINCE 1902  
One University. One World. Yours.

### Letter of Permission Request Form

Student Information			
Last Name:	[Redacted]	First Name:	[Redacted]
Student #:	[Redacted]	Email:	[Redacted]
Street Address:	[Redacted]	City/Town:	[Redacted]
Province/State:	Nova Scotia	Postal/Zip Code:	B2H 3C3
Phone:	[Redacted]	Graduation Date:	Spring 2020    Fall 20    Winter 20
Current Program:	Commerce	Current Major or Anticipated Major:	Human Resources Management
Registration Information			
Host Institution:	Beijing Jiaotong University		
Applying For:	Fall: 20__	Winter: 20__	Spring: 20__ <b>Summer: 2017</b>
Courses Applied To			
Course Number	Course Title	Credit Value	SMU Equivalent
HIS 22 / REL 28	World History: World Religions in Historical Perspective	3hrs	POLI 2901
PSC 11	Introduction to American Government	3hrs	POLI 3312
PHI 11	Introduction to Philosophy	3hrs	PHI 1306
SOC 11	Introduction to Sociology	3hrs	SOCI 1210
Student's Signature:	[Redacted]	Date:	2017. 4. 21
Undergraduate Students - Faculty Advising Office		Graduate Students - Faculty of Graduate Studies (FGSR)	
Approval Granted:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Stamp:	<b>Scomm Advisory Office</b> APR 25 2017
Representative Name:	P. Bradshaw		
Representative Signature:	[Signature]		
Date Signed:	May 5 / 17	Comments: maximum of 9 credit hours may be accepted	

2017年北京交通大学课程被圣玛丽大学认可

Enrolment Services, Saint Mary's University

更多转学分信息，请向校园大使或者 AUIA 国际暑期学校客服老师咨询

Email: [info@auiaschool.com](mailto:info@auiaschool.com)

Web: [www.auiaschool.com](http://www.auiaschool.com)

Office Tel : +86 (021) 3536-6018

Wechat Student Service: auiasummerprogram