



## Wilfrid Laurier University 转学分指导

### 转学分信息：

1. 学生在学校修满 3.0 个学分，并且 GPA 保持 4.0 (C-) 以上才能参加暑期项目。
2. 成绩达 C-或者 C-以上可以转学分，成绩不计入 GPA。
3. 最多允许转回 10.0 个学分。

### 6 步转学分流程：

Step1 登录官网 [www.auiaschool.com](http://www.auiaschool.com) 查看需要上的 AUIA 课程，下载课程描述及课程大纲。

Step2 咨询客服老师，根据邮件模板，发送邮件给 Department，说明暑假上课的计划，并附带 Syllabus，得到审核通过的回复后转发给

Jenna Taylor: [jtaylor@wlu.ca](mailto:jtaylor@wlu.ca) (Faculty of Music, Faculty of Science and Lazaridis School of Business and Economics)

或 Lisa Hunt: [lhunt@wlu.ca](mailto:lhunt@wlu.ca) (Faculty of Arts and Waterloo Lutheran Seminary)

或 [lbregistration@wlu.ca](mailto:lbregistration@wlu.ca) (Faculty of Human and Social Sciences and Faculty of Liberal Arts)。

Step3 登录学校官网，根据所在学院选择 Letter of Permission，在线填写并提交(LOP 填写攻略在文末)。

[Letter of Permission Form: Faculty of Music, Faculty of Science and Lazaridis School of Business and Economics](#)

[Letter of Permission Form: Faculty of Arts and Waterloo Lutheran Seminary](#)

[Letter of Permission Form: Faculty of Human and Social Sciences and Faculty of Liberal Arts](#)

注意：Host University 填写 AUIA 所在校区大学名称，例如台北校区 National Taiwan University of Science and Technology，首尔校区 Hankuk University of Foreign Studies，北京校区 Beijing Jiaotong University，上海校区 East China Normal University。

**更多转学分信息，请向校园大使或者 AUIA 国际暑期学校客服老师咨询**

**Email: [info@uiaschool.com](mailto:info@uiaschool.com)**

**Web: [www.auiaschool.com](http://www.auiaschool.com)**

**Tel: 400-812-2181**

**Office Tel : +86 (021) 3536-6018**

**Wechat Student Service: auiasummerprogram**



Step4 学校经过最多 14 个工作日的评估后，会将通过审核的 LOP 发送到 mylaurier 账户，将 LOP 保存好，同时学生账户中将扣除 60 加元申请费。

Step5 暑假去 AUIA 国际暑期学校上课，成绩达到 C-或者 C-以上。

Step6 课程结束后，成绩单会从 AUIA 举办暑期课程的大学直接寄送到学校。

## Mailing Address :

Waterloo campus :

Wilfrid Laurier University  
Enrolment Services, Attn: Lisa Hunt  
75 University Ave. W.  
Waterloo, ON  
N2L 3C5

Brantford campus :

Wilfrid Laurier University  
Registrarial Services, Attn: Andrea Dalimonte  
73 George St.  
Brantford, ON  
N3T 2Y3

## 学校官网转学分政策 :

### LETTER OF PERMISSION

<https://www.wlu.ca/future-students/undergraduate-students/transfer/transfer-credit-policy.html>

<https://students.wlu.ca/registration-and-finances/enrolment-services/taking-courses-at-another-university.html>

Note: If you are looking at taking a course at the University of Waterloo, a letter of permission is not necessary. Refer to the Cross-Registration with University of Waterloo information above.

You may be interested in completing a course at another institution to count towards your degree. Prior to registering, it is important that you receive a letter of permission from Laurier. A letter of permission acknowledges that you have received academic approval to take courses at another institution and have it contribute to your degree requirements. To obtain a letter of permission you can complete an online

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**AUIA国际暑期学校**  
AUIA International Summer School

306, #88 ZHENGXUE ROAD,  
YANGPU, SHANGHAI, CHINA

form (see below).

An administrative fee of \$60 (additional cost if faxing required) will be applied to your account and is non-refundable. If your letter of permission is approved you will be billed.

Letter of Permission Form: Faculty of Music, Faculty of Science and Lazaridis School of Business and Economics

Letter of Permission Form: Faculty of Arts and Waterloo Lutheran Seminary

Letter of Permission Form: Faculty of Human and Social Sciences and Faculty of Liberal Arts

Note: Submit a new request for each term required at the host institution (unless it is a 1.0-credit course taken over fall and winter sessions).

Letter of permission requests can take up to 14 business days to process; if approved, a copy of the letter of permission will be emailed to your mylaurier account and mailed to the host institution. Supply a weblink to the description of the requested course(s) if the complete description is not given on the form. A website address must be submitted for courses requested outside of Ontario. Permission will not be issued for courses which are less than 36 lecture hours.

A cumulative grade point average of 4.00, and the completion of 3.0 credits at Laurier, is required before a letter of permission may be issued. You may not be on academic probation.

Once approved, it is your responsibility to reach out to the host institution to register for classes. You will need to follow add/drop deadlines as outlined by your host institution, as well as pay tuition fees to that host institution. Being granted a letter of permission from Laurier does not guarantee that you will be registered in a class.

If you do not register at the host university, you must notify Laurier's Enrolment Services office by email prior to the deadline for academic withdrawal without penalty.

The grade obtained for a course taken on a letter of permission will be included in your cumulative grade point average. Courses taken overseas are awarded a 'CR' grade. Credit will not be granted for courses taken on a Challenge for Credit basis. An official hard copy transcript is due one month after the end of the term at the host institution. If not received by this deadline, a grade of F will be assigned.

For students taking the final course of a program on a letter of permission in the winter term, graduation will not be sooner than the October ceremony. An official transcript must be received by Enrolment Services no later than May 1 for spring convocation and October 1 for fall convocation.

If you have questions about taking a course at another institution, email Records and Registration:

Faculties of Arts, Seminary: Lisa Hunt

Lazaridis School of Business and Economics, Faculties of Music and Science: Jenna Taylor

Brantford Campus: lbregistration@wlu.ca

Transcripts

You must arrange with the host university to have an official transcript forwarded to Wilfrid Laurier University within one month after the end of the Laurier term for which the course was requested.

Spring-term course: transcript due Sept. 30.

Failure to do so will result in an F grade on your record.

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## AUIA 课程对应 Wilfrid Laurier University 课程

### 台北校区---国立台湾科技大学

AUIA 课程代码	AUIA 课程名称	WLU 课程代码
ACCT 111	Financial Accounting	BU127
ACCT 112	Managerial Accounting	BU247
ANTH 105	Introduction to Anthropology	AN1XX
ART 101	History of Art: Prehistory to Postmodernism	
BIOL 101	Introduction to Biology	
CHEM 101	Introduction to Chemistry	
ECON 101	Principles of Microeconomics	EC120
ECON 102	Principles of Macroeconomics	EC140
ECON 302	Money, Banking and Financial Market	
ENG 101	English Literature	EN119
ENG 102	Public Speaking	
ENG 104	College Writing	EN190
ENG 105	Introduction to Film and Film Theory	FS341
FIN 101	Introduction to Finance	
HIS 105	Introduction to American History	
HIS 120	Introduction to World History	
MATH 111	Calculus 1	MA103
MATH 122	Calculus 2	MA104
MATH 200	Linear Algebra and Differential Equations	MA222/205
MATH 300	Multivariable Calculus	MA201
PHIL 101	Introduction to Philosophy-From Plato to Fanon	
PSC 101	Introduction to Comparative Politics	
PSY 101	Introduction to Psychology	PS101
SOC 111	Introduction to Sociology	SY101

【说明】以上对应课程信息仅供参考，具体对应课程情况以每位学员自主审课结果为准。

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**首尔校区---韩国外国语大学**

AUIA 课程代码	AUIA 课程名称	WLU 课程代码
ACCT 111	Financial Accounting	BU127
ACCT 112	Managerial Accounting	BU247
ANTH 105	Introduction to Anthropology	AN1XX
BUS 202	International Business	
BUS 203	Organizational Behavior	BU398
ECON 101	Principles of Microeconomics	EC120
ECON 102	Principles of Macroeconomics	EC140
ECON 203	Business Statistics	EC285
MKT 201	Principles of Marketing	
MKT 301	Consumer Behavior	
HIS 101	Introduction to Modern East Asian History	
HIS 102	Introduction to World History	
PHIL 101	Introduction to Philosophy	
PHIL 201	Introduction to Ethics	PP207
PSY 101	Introduction to Psychology	
RELG 101	Introduction to Religions	
SOC 111	Introduction to Sociology	SY101
KORN 101	Introduction to Korean Language	

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**北京校区-北京交通大学**

AUIA 课程代码	AUIA 课程名称	WLU 课程代码
ECO 11	Microeconomics	EC120
ECO 12	Macroeconomics	EC140
FIN 21	Introduction to Finance	
FIN 23	Introduction to Investment	
BUS 22	Organizational Behavior	BU398
BUS 24	Business Law	
MAT 11	Calculus I	MA103
MAT 13	Calculus III	MA201
HIS 17	U.S. History Since 1865	
HIS 24	Modern World History: 1914 to Present	
HIS 22/REL 28	World History: World Religions in Historical Perspective	
REL 11	The Religions of China	
PHI 11	Introduction to Philosophy	
PHI 21	Introduction to Logic	
PSY 11	Principles of Psychology	PS101
PSY 13	Human Sexuality	
PSY 14	Social Psychology	PS270
SOC 11	Introduction to Sociology	SY101
SOC 21	American Society: Markets, Organizations and Culture	
PSC 11	Introduction to American Government	PO225/226
PSC 13	Introduction to Comparative Politics	
ART 11	Introduction to Western Art: Ancient and Medieval Art	
ART 12	Introduction to Western Art: Renaissance to the Present	
ENG 11	College Composition	EN190
COM 11/ENG 12	Public Speaking	
MUS 16	Elementary Music Theory	
MUS 20	World Music	

【说明】以上对应课程信息仅供参考，具体对应课程情况以每位学员自主审课结果为准。

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上海校区-华东师范大学

四周课程

AUIA 课程代码	AUIA 课程名称	WLU 课程代码
ACC 11	Financial Accounting	BU127
ACC 12	Managerial Accounting	BU247
ECO 11	Microeconomics	EC120
ECO 12	Macroeconomics	EC140
FIN 21	Introduction to Finance	
FIN 23	Introduction to Investment	
MAT 11	Calculus I	MA103
MAT 12	Calculus II	MA104
HIS 13	20th-21st Century World History	
HIS 17	American History since 1865	
PHI 11	Classical Western Philosophy	
PHI 12	Introduction to Philosophy	
PSY 11	Principles of Psychology	
PSY 14	Social Psychology	PS270
SOC 11	Introduction to Sociology	SY101
SOC 31	Sociology of the Family	SY201
PSC 12	Introduction to World Politics	
PSC 13	Introduction to Comparative Politics	
ART 11	Introduction to Western Art: Ancient and Medieval Art	
ART 12	Introduction to Western Art: Renaissance to the Present	
PTT 11-A	Basic Photography	
PTT 11-B	Basic Photography	
FIM 11	Introduction to Film Studies	FS341
ENG 12/COM 11	Public Speaking	

【说明】以上对应课程信息仅供参考，具体对应课程情况以每位学员自主选课结果为准。

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**五周课程**

AUIA 课程代码	AUIA 课程名称	WLU 课程代码
ACC 11	Financial Accounting	BU127
ACC 12	Managerial Accounting	BU247
ECO 11	Microeconomics	EC120
ECO 12	Macroeconomics	EC140
FIN 21	Introduction to Finance	
MKT 21	Introduction to Marketing	
MKT 22	Introduction to Consumer Behavior	
BUS 21	Introduction to International Business	
MAT 11	Calculus I	MA103
MAT 12	Calculus II	MA104
MAT 22	Introduction to Statistics	ST260
HIS 11	Introduction to World History: The Modern World, 1900-2000	
HIS 17	American History Since 1865	
PHI 12	Introduction to Philosophy	
PHI 20/GST 20	Philosophy of Gender	
PSY 11	Principles of Psychology	
PSY 14	Social Psychology	PS270
SOC 11	Introduction to Sociology	SY101
SOC 31	Sociology of Family	
PSC 11	Introduction to American Government	
PSC 12	Introduction to World Politics	
ART 11	Introduction to Western Art: Prehistory to the Middles Ages	
ART 12	Introduction to Western Art: Renaissance to the Present	
FIM 11	Introduction to Film Studies	FS341
MUS 16	Elementary Music Theory	
MUS 18	History of Jazz	
SPAN11	Beginning Spanish	SP100
ENG 11	College Composition	EN190
COM 11/ ENG 12	Public Speaking	

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**2017 年暑期课程审核凭证：**



me

Dear Sir / Madam, I am [redacted]



mathadvising

13:26 ...

to me

Hi [redacted]

**国立台湾科技大学课程  
对应WLU课程**

It seems that these courses would be equivalent to MA104 and MA201 at Laurier. I'm not familiar with this university, in particular the course outlines list home institutions. Could you explain that a bit more? I'll need a bit more information before I make my official decision.

Adam

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Enrolment Services

WATERLOO | Brantford | Kitchener | Toronto

### Letter of Permission

PERMISSION GRANTED TO:

WLU STUDENT NUMBER: [REDACTED]



Final Course for Degree: No

To register in (Academic Session): Spring 2017

APPROVED COURSE(S)

WLU CREDIT

MAT11  
SOC31

MA103  
SY201

**2017华东师范大学课程  
对应WLU课程**

\*\*The student must arrange with the host university to have an official transcript forwarded to the Office of the Enrolment Services at WLU within one month after the end of the Laurier term for which the course was requested. **Official transcript due as follows: Fall: January 31st; Winter: May 31st, Spring: September 30th.** Failure to do so will result in an F grade on the student's record.\*\*  
\*Challenge for Credit\* will not be accepted at WLU.

UNIVERSITY TO BE ATTENDED:

Office of the Registrar  
East China Normal University

Student's Program: Hons Applied Economics

Year: 2

Previous Attendance at Host University: No

Signed:

Jenna Taylor  
Academic Program Administrator

Date: April 5, 2017

**NOTES TO STUDENT:**

**If you do not register at the host university**, please notify Enrolment Services at WLU **BEFORE** the start of the session indicated in the Letter of Permission. **If you withdraw once the session starts, you must have an official transcript or letter forwarded confirming withdrawal without academic penalty or an F grade will be recorded.**

The willingness of the host institution to grant an extension of the time to complete the course requirements is not sufficient basis for WLU to grant an extension to its Letter of Permission privileges. You must adhere to WLU's academic and program deadlines.

Please ensure that you have been properly admitted and registered at the host institution. Fees are also payable to the host institution.

Host University Copy   Student Copy   Student File Copy   Binder Copy

75 University Avenue West, Waterloo, Ontario, Canada N2L 3C5 T 519.884.0710 F 519.884.8926 wlu.ca **WILFRID LAURIER UNIVERSITY**

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## 网上填写 LOP 攻略

(以 Music, Science and Lazaridis School of Business and Economics 为例) :

# Letter of Permission: Music, Science, Lazaridis School of Business and Economics

Complete this form if you are an undergraduate student within the faculties of Music, Science, or Lazaridis School of Business and Economics (including Bachelor of Business Technology Management program) and wish to take courses at another university.

### Student Information

Full name:

Kinging Ou → 姓名

Student ID:

202000001 → 学号

Telephone number:

0011223344 → 电话号码

Email:

kingingou@ntu.edu.tw → 邮箱地址

Full mailing address:

Name

Degree program (e.g. BA, BBA, BSc, etc.):

BBA → 所属专业

Honours major/option:

Type here → 不用填写

Year of study:

1 → 年级

Is it the last course for your degree?

No

Are you studying on a student visa?

Yes

### Host Institution

Name of host institution:

National Taiwan University of Science and Technology → 项目所属大学名称

Campus (if applicable):

Taipei → 校区所在地

Have you previously attended the host institution?

No

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Term you are requesting to attend:	Spring (May to August) ▼
Requested External Course One	
Course code (e.g. BI253):	ECON 101 → <b>课程代码</b>
Course title:	Principles of Microeconomics → <b>课程名称</b>
Date of session (e.g. May 1 to Aug. 15, 2017):	07/03/2017 - 08/04/2017 → <b>项目时间</b>
Hours per week:	14.4hrs
Course weight:	0.5 <b>课程syllabus链接</b>
Course description (weblink):	<a href="http://oev0iibip.bkt.clouddn.com/ECON101_Principles_of_Microeconomics_TW.pdf">http://oev0iibip.bkt.clouddn.com/ECON101_Principles_of_Microeconomics_TW.pdf</a> ↗
Laurier course equivalent (if applicable):	EC 120 → <b>对应WLU课程代码，没有对应可以不填</b>



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